

Minutes  
Board Meeting  
December 13, 2023

The Board of Trustees met in the Yreka High School Library. The meeting was called to order by Board President, Mark Zeigler with a quorum present at 6:11 p.m. David Johnson motioned to approve the agenda. The motion was seconded by Keith Callison and unanimously carried.

Board Members Present:	Keith Callison	David Johnston
	Adrienne Caveye	Mark Zeigler

Board Members Present:	Jamie Kimball	John Wetzig
	Rebecca Sloan	

Administrators Present:	Mark Greenfield, Superintendent
	Matthew Dustan, Assistant Superintendent
	Rhonda Daws, YHS Principal
	Garren Hanon, Alternative Education Principal

Confidential Staff Present:	Josh Carr	Shasta Odbert
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Certificated Staff Present:	Kimi Machado	Meggean Marquez
	Martini Machado	Janet Morrill

## **1.0 Organizational Business**

### **1.1 Action**

- 1.1.1 Motion 050 – Nomination for President – David Johnston motioned to nominate Mark Zeigler as Board President. The motion was seconded by Keith Callison and unanimously carried.
- 1.1.2 Motion 051 – Nomination for Clerk – David Johnston motioned to nominate Keith Callison as Board Clerk. Adrienne Caveye seconded the motion, which was unanimously carried.
- 1.1.3 Motion 052 – Appointment of Secretary to the Board, Matthew Dustan – Keith Callison motioned to appoint the Assistant Superintendent, Matthew Dustan, as Secretary to the Board. The motion was seconded by Adrienne Caveye and unanimously carried.
- 1.1.4 Motion 053 – Schedule Time and Place for Regular Meetings; Set Dates for 2024 Regular Board Meetings – David Johnston motioned to schedule the regular board meetings to begin at 6:30 p.m. in the student union every third Wednesday of the month. The motion was seconded by Keith Callison and unanimously carried.

The meeting went into closed session at 6:15 p.m.

At 6:43 p.m., Mark Zeigler reconvened the meeting to order in public session. No action was taken.

**PUBLIC COMMENT** – There was no public comment.

## **2.0 Consent Items**

- 2.1 Motion 054 – Approve the following: Minutes of the November 15, 2023 Regular Board Meeting and Expenditures for the District ending November 30, 2023 -  
Keith Callison motioned to approve the consent items. The motion was seconded by David Johnston and unanimously carried.

## **3.0 Student Learning and Achievement**

### **3.1 Written Reports and Communications for Board Review**

- 3.1.1 1<sup>st</sup> Reading – 2024/2025 YUHSD Calendar – The calendar was reviewed by the Board of Trustees.

### **3.2 Action**

- 3.2.1 Motion 055 – Approve the Yreka High School Course of Study Theater Arts I: Introduction to Theater - David Johnston motioned to approve the Yreka High School Course of Study Theater Arts I: Introduction to Theater. The motion was seconded by Adrienne Caveye and unanimously carried.

## **4.0 Community Leadership**

### **4.1 Written Reports and Communications for Board Review – The newsletters were reviewed by the Board.**

- 4.1.1 Discovery High School Newsletter
- 4.1.2 Yreka High School Newsletter

### **4.2 Reports**

- 4.2.1 Student Body President – ASB Vice President, Hannah McFarland provided a report with their upcoming activities. They are planning the basketball homecoming themed “Hunger Games”. Winter athletics is in full swing. Ten students visited Grand Canyon University. Another group of students will visit the campus in January. Our Band performed at the Montague and Yreka tree lighting. They will also hold their Holiday performance this Friday. This year’s spring musical will be “Wizard of Oz”. The Interact Club has organized the “Giving Tree”. There is still some tags available. Site Council met and discussed the “No D” policy. Five teachers are using digital hall passes. This digital hall pass has great reviews. The program should be in full swing by spring semester.

## **5.0 Student Discipline and Attendance**

### **5.1 Written Reports and Communications for Board Review**

- 5.1.1 District Suspension/Expulsion Report – The report was reviewed by the Board.

## **5.2 Action**

- 5.2.1 Motion 056 – Action on Expulsion Hearing 2023/24-08 – Mark Zeigler motioned to expel the student from the Yreka Union High School District for violation of California Education Code Section 48900(c): “Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, any controlled substance listed in Chapter 2 beverage, or intoxicant of any kind...” for the current Fall and following semesters of the 2023/24 school year. During the period of expulsion, the student is to be given the option of participation in the YUHSD Community Day School. The Board further requires the student to complete 30 units of coursework each semester, attend school a minimum of 90% during the expulsion period, have no significant behavior violations, complete 20 hours of community service, and participate in a counseling program focusing on substance abuse. During the period of the expulsion, the student is not allowed to attend any school activities, nor be on the campus of any other program unless directed and accompanied by a school official. The student is directed to appear before the Board of Trustees during the regular June board meeting, in closed session, report on their progress, and request readmission to the district. The motion was seconded by Keith Callison and unanimously carried.

## **6.0 Human Resources**

- 6.1 Reports
  - 6.1.1 CSEA Chapter President – No CSEA report.
  - 6.1.2 CTA Faculty President – Meggean Marquez shared that she met with the district and administration teams for their monthly round table. There was great feedback from the district office and teachers.
- 6.2 Written Reports and Communications for Board Review
  - 6.2.1 Resignation Letter from Discovery High School Instructional Aide, Michelle Charlesworth - The letter was reviewed by the Board.

## **7.0 Finance and Facilities**

- 7.1 Written Reports and Communications for Board Review - The reports were reviewed.
  - 7.1.1 Attendance Report
  - 7.1.2 Investment Reports
  - 7.1.3 Developer Fee Report
  - 7.1.4 Cafeteria Report
  - 7.1.5 Fundraiser Reports

**7.2 Action**

- 7.2.1 Motion 057 – Approve First Interim Report for 2023/24 - Keith Callison motioned to approve the First Interim Report for 2023/24. The motion was seconded by David Johnston and unanimously carried.
- 7.2.2 Motion 058 – Approve Budget Transfer - Keith Callison motioned to approve the Budget Transfer. The motion was seconded by Adrienne Caveye and unanimously carried.
- 7.2.3 Motion 059 – Approve Yreka Union High School District Use of Facilities - Fee Schedule - Keith Callison motioned to approve the Budget Transfer. The motion was seconded by Adrienne Caveye and unanimously carried. Matthew Dustan explained that the fee schedule is aligned with other community center fees. He made the fees reasonable for groups to use the facilities.
- 7.2.4 Motion 060 – Approve Certification of Signatures - Keith Callison motioned to approve the Certification of Signatures. The motion was seconded by David Johnston and unanimously carried.

**8.0 Policy and Governance**

**8.1 Discussion**

- 8.1.1 Superintendent Items – Mark Greenfield announced that he received DSA approval for the culinary remodel. He will proceed with getting bids but will wait for funding to begin the remodel.

Assistant Superintendent – Matthew Dustan shared that Yreka High School will be using the Go Fan application. This is a digital ticketing service which allows for fans to purchase tickets online or in person with a credit card for all activities. The high school will begin using the system in January.

- 8.1.2 Board Member Items – Keith Callison wished all a happy holiday season and a Merry Christmas.

The meeting was adjourned at 7:10 p.m.

Respectfully submitted,

Matthew Dustan, Board Secretary

Approved and entered into the official  
District proceedings on January 17, 2024

Keith Callison, Clerk of the Board

SO